



TOWN OF BLADES
100TH ANNIVERSARY CELEBRATION
MAY 16, 2015
BLADES, DELAWARE



EVENT IS RAIN OR SHINE- NO REFUNDS

Vendor Registration- deadline May1, 2015

Name/Business: _____

Contact Person: _____

Address: _____

Phone: (Home) - _____ **(Cell) -** _____

Email: _____

Vendor Spaces: [Please check one]: *10'x20' spaces only available to limited number of Demonstrators*

- ☐ **Food Vendor-** \$50.00
- ☐ **Craft/Artisan -** 10'x10' space- \$30.00
- ☐ **Nonprofit (selling) -** 10'x10' space- \$30.00 [I need to leave at 3:00 p.m.____]
- ☐ **Business (selling) -** 10' x10' space- \$30.00
- ☐ **Nonprofit -(exhibiting only)** 10'x 10' space - Free [I need to leave at 3:00 p.m.____]
- ☐ **Business - (exhibiting only)** 10'x10' space - \$20.00
- ☐ **Demonstrator- (not selling)** 10'x10' space- Free
- ☐ **Demonstrator (selling) -** 10'x10' or 10'x20' space (please circle one) - \$30.00

Please briefly describe what you will be selling, exhibiting or demonstrating:

****I agree to the terms and conditions of the Town of Blades 100th Anniversary Celebration:**

_____ **Date:** _____

Please return the forms listed below:

- **Vendor Registration**
- **Release of Liability- Town of Blades**
- **Food Vendors: A copy of your State of Delaware "Temporary Food Establishment" permit**

Mail along with payment (check or Money order made out to: Town of Blades) to:

Town of Blades 20 West Fourth ST Blades, DE 19973

Office Use Only:

Date Rec'd: _____ **Payment amount: \$** _____ **Check #** _____ **Date notified Vendor of receipt:** _____



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Event Information and Terms

The Town of Blades 100th Anniversary Celebration takes place Saturday, May 16th from 9:00 a.m. - 4:00 p.m. at the Blades Public Park located between E 6th and E 7th Streets in the town limits. The Event is rain or shine. No refunds will be given. Set-up begins at 7:00 a.m. You must be set-up by 8:45 a.m. Take-down begins at 4:00 p.m. ***All vendors, with the exception of nonprofits, must remain the full length of the event until 4:00 p.m. Nonprofits may take -down at 3:00 p.m. if necessary. Please indicate on Registration form.***

The Town of Blades, its Town Council and Town Administrator are neither responsible nor liable for the security and/or safety of your equipment, materials, supplies, etc. nor for any damage or theft of the aforementioned items at any time during the festival beginning with the set-up period through the take- down period.

****No electricity is available for Vendors. You must have your own generators.****

Rules

- All vendors are responsible for any licenses, permits and /or certificates required by the state, county or town of Blades.
- All vendors will be notified of the receipt of their forms and payment in a prompt manner.
- Vendors will be assigned a space. You will be notified at least one week in advance of the event via email (by phone if email is not available) of your space number.
- Vendors must provide their own tents or other type of shade shelter, tables and chairs. Tents or other shade shelters **must be firmly secured**. They are not required to participate in the event. Festival staff may request any unsecured tent or other type of shade shelter be taken down for safety reasons.
- Please keep your space free of trash and any tripping hazards. Please be sure the space is free of trash when you depart.
- ***Food Vendors- you must provide a trash receptacle for the Public in your space area. You must have your prices clearly displayed and easy to read.***
- Vendor parking will be available. You will be directed to it by Festival staff.
- If you have any questions or experience any problems during the event please inform a Festival staff member.

For further information or questions please contact Blades Town Administrator Vikki Prettyman at:

302-629-7366 or vikkiprettyman@bladesde.com

Please retain this form for your records.